

Differential Fees Funding Application – Graduate Students Travel Award

Differential Fees funds may be requested by Graduate Students who are enrolled full-time in College of Engineering for activities that enhance graduate students' research experiences, promote professional development, or otherwise assist their dissertation or thesis or culminating experience project topics. All awards are competitive and are subject to the availability of funds. Please **do not apply** if you do not meet **Required Criteria** stated below for this travel grant fund. Fill out the highlighted parts of fillable application form. Only fully completed applications submitted to DIFF-FEES-COE@UNLV.EDU will be considered. Visit Differential Fees Graduate Students Travel Award Policy document provided in this link to know about funding criteria.

Requirements:

- 1) The applicant must be a graduate student and admitted to MS or PhD level in one of the four departments under Howard R. Hughes College of Engineering. Non-degree seeking students are not eligible for travel award.
- 2) The applicant must have completed (or have in progress) at least six graduate credit hours and maintain enrollment and a 3.0-GPA minimum upon application submission.
- 3) The applicant must show matching travel funds from their supervisor, research project, department, or GPSA funding to apply for this award.

Date of Submission:

Title of Paper:

Conference or Meeting Name:

Primary Contact Name:

Email:

Completed or Enrolled Credits:

Telephone:

Admitted Degree:

Current GPA:

Travel Funding Request and Justification. Provide description of proposed activity and justification. Please include in the description:

- (a) Presentation in conference or research or professional meetings/ Attendance in conference or research or professional meetings.
- (b) What are the activities? (e.g., paper presentation, abstract presentation, professional meetings presentation, attendance in the conference or meetings)
- (c) If conference presentation, please attach the abstract and the conference organization's confirmation of the acceptance).
- (d) Where the activity will take place?
- (e) How the activity will enhance your PhD or thesis or culminating experience project or promote professional development, or accelerate graduation?
- (f) Any benefit to departments or university top-tier initiative.
- (g) Submit advisor's recommendation letter.

The quality of this description summary and justification could significantly influence your chances for funding?

Funding Request and Justification. Why should your funding request be selected? Explain the Impact of the activity. (Limit to 500 words)

Budget. Summarize your budget with sufficient detail so the committee can evaluate all cost elements (e.g., lodging, transportation, registration fees, materials, etc.). Attach additional sheets if necessary. You must provide at least two quotations for each item in your budget, except for items with single source for purchase. (Limit to 300 words).

- i. Estimated Total Project Costs:*
- ii. Amount Requested from Differential Fees Funds:*
- iii. Other Funding Amount Available to Support your Project (50% cost share by your research advisor, department, GPSA, or other sources are required to apply for this award)*
- iv. Other Funding Status:*

Note: Attach the confirmation letter from other funding agencies

Differential Fees Graduate Students Travel Awards are competitive. The College of Engineering Differential Fees Committee makes all funding decisions. *The committee typically awards a maximum of \$1,000 and \$1,500 to MS and PhD student, respectively. However, the students are eligible to apply travel award annually. Awards can only be used for the specific purpose identified in the original application unless prior approval is obtained from the committee. Only expenses incurred prior to August 15 and submitted for reimbursement must be completed by August 31 are eligible. The committee will not fund the previous fiscal year's activities. Original receipts for all expenses are required. Unexpended funds as of August 31 are forfeited.*